

April 13, 2020

The Board of Education of the Baltic School District met in regular session on April 13, 2020 at 7:02 p.m. in the school library with the following members present or absent:

Present: Liester, Brende, Vollan

Zoom: Larson, Hefty

Absent: None

Officers and Other Persons Present:

R. Sittig, Superintendent

M. Polzin, Business Manager

R. Gross, Elementary Principal/SPED Director (Zoom)

C. Kerkhove, Secondary Principal

BTA Representative

Liester called the meeting to order.

Approve Agenda:

Action #20-125: Motion by Vollan, seconded by Brende to approve the agenda as amended. All ayes.

Reports:

Administrators presented written reports.

Minutes, Financial Reports, Bills, Gas Quotes:

Action #20-126: Motion by Brende, seconded by Vollan to approve the following:

1. Minutes from the March 9, 2020 regular School Board meeting.
2. Minutes from the March 16, 2020 special School Board meeting.
3. Minutes from the April 2, 2020 special School Board meeting.
4. March 2020 financial report.
5. Monthly bills.

All ayes.

Payments to Midway Services and Gas/Diesel Quotes:

None.

MARCH 2020 FINANCIAL REPORT				
	GENERAL	CAP. OUT.	SP ED	BOND RED
Balance 03-01-20	715,180.33	254,248.14	(149,339.08)	37,893.78
Cash	-	-	-	-
Invested in Sec.	715,180.33	254,248.14	(149,339.08)	37,893.78
Receipts				
Local Sources				
Taxes	25,898.85	22,340.51	12,881.37	16,810.99
Interest Earn.	20.50	7.33	-	1.44
Cocurricular Act	266.00	-	-	-
Medicaid	411.70		78.00	
Donations	-	3,200.00	-	-
Intermediate Sources				
County Apport.	1,004.77	-	-	-
State Sources				
State Aid	192,638.00	-	9,251.00	-
Bank Franchise	90,289.04	-	-	-
Federal Sources				
Title I	31,170.00	-	-	-
IDEA	-	-	47,775.00	-
Total Receipts	341,698.86	25,547.84	69,985.37	16,812.43
Subtotal	1,056,879.19	279,795.98	(79,353.71)	54,706.21
Total Disbursements	284,790.10	1,072.65	57,599.28	-
Balance 03-31-20	772,089.09	278,723.33	(136,952.99)	54,706.21
Cash		-	-	-
Invested in Sec.	772,089.09	278,723.33	(136,952.99)	54,706.21
		PRESCHOOL/ DRIVERS ED/		
	FOOD SER	FITNESS CENTER	AGENCY	
Balance 03-01-20	81,024.02	13,080.20	225,511.57	
Cash	-	-	170,689.59	
Invested in Sec.	81,024.02	13,080.20	54,821.98	
Receipts				
Local Sources				
Interest Earn.	2.17	0.31	-	
Food Service	9,412.87	-	-	
Drivers Ed	-	2,092.50	-	
Preschool Tuition	-	3,400.00	-	
Fitness Center	-	60.00	-	
Federal Sources	15,240.05	-	-	
Total Receipts	24,655.09	5,552.81	52,489.29	
Subtotal	105,679.11	18,633.01	278,000.86	
Total Disbursements	23,357.30	6,537.50	51,807.17	
Balance 03-31-20	82,321.81	12,095.51	226,193.69	
Cash	-	-	171,370.28	
Invested in Sec.	82,321.81	12,095.51	54,823.41	

Claims Approved:

General Fund:

A-OX Welding Supply	Supplies	273.72
AgEdNet	Subscription	415.00
Alliance Communications	Phone services	384.00
Amazon	Supplies	252.10
Argus Leader Media	Subscription	30.85
Avera Medical Group	Services	127.20
Builders Supply Company	Supplies	756.00
Cardmember Services	Supplies	976.21
City Glass & Glazing	Supplies	30.00
City of Baltic	Water, sewer, garbage removal	738.85
Dakota Auto Parts	Supplies	75.78
Dakota Data Shred	Services	59.81
Dakota Supply Group	Supplies	71.87
Dell Rapids Lumber	Supplies	24.98
Elite Business Systems	Supplies	396.31
Fred the Fixer	Supplies	30.00
G&R Controls	Maintenance	2,047.96
Heirigs, Amber	Registration fee	210.00
Hillyard	Supplies, repairs	1,487.02
Innovative Office Solutions	Supplies	101.92
Instrumentalist Awards	Supplies	189.00
Kerkhove, Cameron	Cell phone	40.00
Koskela, Melanie	Mileage	86.25
McLeod's Printing & Office Supplies	Supplies	92.90
Menards East	Supplies	495.74
Menards West	Supplies	64.80
Meyer, Randy	Cell phone	40.00
MidAmerican Energy	Gas	1,870.71
Minnehaha County Treasurer	Street assessment	1,180.33
New Century Press	Publish notice & minutes	68.69
Petty Cash	Postage	54.20
Plagge, Debra	Mileage	555.45
Polzin, Marsha	Cell phone	40.00
Popplers Music Store	Supplies	330.39
Prairie Lakes Educational Coop	Services	59.53
Quam & Berglin	Audit	9,400.00
Sam's Club	Membership	45.00
Sanford Health Plan	Fees	30.80
Schmitt Music	Repairs	25.00
Sioux Falls School District	Tuition	17,257.50
Sittig, Robert	Cell phone, mileage	110.98
Time Management Systems	Fees	55.26
Trust & Agency	Supplies	23.76
Walmart	Supplies	150.24
Xcel Energy	Electricity	4,372.59
Aberson, Jason	Weight room supervision	40.91
Berg, Rita	Substitute teacher	258.36
Clark, Jennifer	Substitute teacher	236.83
Daugaard, Tanisha	ELL	235.01

Determan, Nikki	Weight room supervision	40.91
Hyland, Barb	Substitute teacher	59.21
Jorgensen, Jennifer	Weight room supervision	40.91
Langner, Alex	Supervise student teacher	454.60
Miller, Marv	Driver	40.37
Pittmann, Kristen	Weight room supervision	34.10
March Payroll		
Salaries		
Instruction	129,156.94	
Support Services	69,190.89	
Co-curricular	17,421.70	
Total Salaries		215,769.53
Benefits		47,873.40
Total General Fund		310,212.84
Capital Outlay Fund:		
Amazon	Computer equipment, library books	246.16
Cardmember Services	Vacuums	848.12
Elite Business Systems	Copier Lease	1,089.07
Mid States Audio & Video	Audio System	16,276.56
Sioux Falls School District	CTE Tuition	2,257.50
Total Capital Outlay Fund		20,717.41
Special Education Fund:		
Bennett, Michele	Attorney fees	28,894.60
Children's Home Society	Tuition, therapy	3,286.23
Gross, Rhonda	Cell phone	40.00
ISI, LLC	Services	1,575.00
Orientation & Mobility Specialist	Services	281.57
Parkston School District	Tuition	2,292.78
Prairie Lakes Educational Coop	Services	2,297.47
Berg, Rita	Substitute teacher	129.18
Clark, Jennifer	Substitute teacher	236.83
Meier, Lilah	Substitute teacher	215.30
March Payroll		
Instructional Salaries	27,388.15	
Support Salaries	6,711.14	
Total Salaries		34,099.29
Benefits		9,872.00
Total Special Education Fund		83,220.25
Food Service Fund:		
Brooks, Laurie	Refund	2.60
Christenson, Jeff	Refund	9.55
Hartman, Jennifer	Refund	40.00
Hitzeman, Katie	Refund	8.70
Institutions Services, Inc.	Repairs	288.77
Johnson, Karmen	Refund	2.90
Joppa, Austin	Refund	19.95
Mare, Moche	Refund	89.75
Restaurant Equipment Repair	Repairs	686.66

Ries, Suzy	Refund	30.90
Sittig, Robert	Refund	40.85
Tevelidal, Corynne	Refund	88.60
Thrive	Food service	13,770.58
Todd, Lisa	Refund	22.60
Waldner, Karen	Refund	14.50
Weber, Cathy	Refund	80.80
Total Food Service Fund		15,197.71

Preschool/Driver's Ed Fund/Fitness Center:

March Payroll		
Pre-school Salaries	5,256.96	
Total Salaries		5,256.96
Benefits		1,280.54
Total Preschool/Driver's Ed/Fitness Center Fund		6,537.50

Reports:

Reports included Commitment to Excellence Report, Legislative Update, Coronavirus, "Be a Bulldog" Committee, School Board election, process for filling Elementary Principal/SPED Director position, kindergarten screening, graduation ceremonies, Teacher of the Year, and audit report acceptance letter.

Proposal of Land Swap with City of Baltic:

Discussion on the Land Swap with the City of Baltic was discussed with no action taken at this meeting.

Policies:

Action #20-127: Motion by Brende, seconded by Vollan to approve the 2nd reading of the Acceptable Use of Computers and Network policy as presented. All ayes.

Capital Outlay:

Action #20-128: Motion by Brende, seconded by Vollan to approve the capital outlay purchase to shape and reseed construction areas as presented. All ayes.

ASBSD Board of Directors:

Action #20-129: Motion by Hefty, seconded by Larson to vote for Ellie C. Saxer for the ASBSD board of directors position. All ayes.

Pre-school Tuition:

Action #20-130: Motion by Larson, seconded by Hefty to set the tuition rates for pre-school at \$145.00 for residents and \$170.00 for non-residents for the 2020-2021 school year. All ayes.

Special School Board Meeting:

Discussion was held on the need for a special School Board meeting to finalize the hiring of the Elementary Principal/SPED Director.

Staff:

Action #20-131: Motion by Brende, seconded by Vollan to approve the resignation of Jennifer Jorgensen, Football Concession Advisor. All ayes.

Executive Session:

Action #20-132: Motion by Brende, seconded by Vollan to go into executive session in accordance with SDCL 1-25-2(4) to discuss negotiating with employees and employee representatives at 7:58 p.m. All ayes.

Chairman Liester declared the board out of executive session 8:36 p.m.

Adjournment:

Action #20-133: Motion by Vollan, seconded by Brende at 8:36 p.m. to adjourn. All ayes.

Presiding Officer

Marsha Polzin, Business Manager

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