

December 9, 2019

The Board of Education of the Baltic School District met in regular session on December 9, 2019 at 7:00 p.m. in the school library with the following members present or absent:

Present: Liester, Brende, Larson, Hefty, and Vollan

Absent: None

Officers and Other Persons Present:

R. Sittig, Superintendent

M. Polzin, Business Manager

R. Gross, Elementary Principal/SPED Director

C. Kerkhove, Secondary Principal

Others

Liester called the meeting to order.

Approve Agenda:

Action #20-59: Motion by Brende, seconded by Vollan to approve the agenda as presented. All ayes.

Reports:

Administrators presented written reports.

Minutes, Financial Reports, Bills, Gas Quotes:

Action #20-60: Motion by Larson, seconded by Brende to approve the following:

1. Minutes from the November 11, 2019 regular School Board meeting.
2. Minutes from the November 19, 2019 special School Board meeting.
3. November 2019 financial report.
4. Monthly bills.
5. Acknowledgements of Applications for Public School Exemptions.
6. Acknowledgement of \$300 donation to the Angel Fund in memory of Jim Rogers.

All ayes.

Payments to Midway Services and Gas/Diesel Quotes:

Action #20-61: Motion by Brende, seconded by Hefty to approve the payment to Midway Services and to approve the quotes for unleaded gas and diesel from Vollan Oil. Ayes: Liester, Brende, Larson, and Hefty. Abstain: Vollan.

NOVEMBER 2019 FINANCIAL REPORT				
	GENERAL	CAP. OUT.	SP ED	BOND RED
Balance 11-01-19	688,944.99	10,686.49	(69,813.74)	302,164.81
Cash	-	-	-	-
Invested in Sec.	688,944.99	10,686.49	(69,813.74)	302,164.81
Receipts				
Local Sources				
Taxes	243,101.35	203,508.22	113,698.97	137,326.88
Interest Earn.	153.76	35.70	-	0.81
Cocurricular Act	255.00	-	-	-
NPIP Dividend	13,064.68	-	3,976.67	-
Medicaid	883.88	-	164.00	-
Other	364.92			
Intermediate Sources		-		
County Apport.	1,276.16	-	-	-
State Sources				
State Aid	203,007.00	-	11,223.00	-
Federal Sources				
Title IIA	-	-	-	-
Total Receipts	462,106.75	203,543.92	129,062.64	137,327.69
Subtotal	1,151,051.74	214,230.41	59,248.90	439,492.50
Total Disbursements	302,873.05	13,710.62	77,394.14	434,895.56
Balance 11-30-19	848,178.69	200,519.79	(18,145.24)	4,596.94
Cash		-	-	-
Invested in Sec.	848,178.69	200,519.79	(18,145.24)	4,596.94
		PRESCHOOL/ DRIVERS ED/		
	FOOD SER	FITNESS CENTER	AGENCY	
Balance 11-01-19	77,132.44	958.17	197,162.87	
Cash	-	-	142,374.94	
Invested in Sec.	77,132.44	958.17	54,787.93	
Receipts				
Local Sources				
Interest Earn.	12.13	2.94	-	
Food Service	16,145.49	-	-	
Preschool Tuition	-	21,431.18	-	
Fitness Center	-	120.00	-	
NPIP Dividend	145.11	450.08	-	
State Sources				
Federal Sources	-	-	-	
Total Receipts	16,302.73	22,004.20	51,376.13	
Subtotal	93,435.17	22,962.37	248,539.00	
Total Disbursements	25,312.14	6,433.18	50,643.47	
Balance 11-30-19	68,123.03	16,529.19	197,895.53	
Cash	-	-	143,097.93	
Invested in Sec.	68,123.03	16,529.19	54,797.60	

Claims Approved:

General Fund:

A&M Laundry	Services	49.00
A-OX Welding Supply	Supplies	118.31
Alliance Communications	Phone services	421.00
Amazon	Supplies	293.81
Archer's Addiction	Supplies	116.49
Churchill, Manolis, Freeman, Kludt	Fees	103.47
City of Baltic	Water, sewer, garbage removal	772.23
Cummins Central Power	Repairs	6,378.68
Dakota Auto Parts	Supplies	65.83
Dakota Data Shred	Services	64.29
Dakota Potters Supply	Supplies	112.20
Dakota Supply Group	Supplies	181.95
Dell Rapids Lumber	Supplies	83.80
G&N LLC	Services	50.00
G&R Controls	Repairs	4,175.00
Harms, Catherine	Meals	11.00
Harms, Hailey	Meals, mileage	41.24
Innovative Office Solutions	Supplies	73.59
Interstate All Battery Center	Supplies	32.40
JW Pepper	Supplies	900.76
Kerkhove, Cameron	Cell phone	40.00
LIU	Supplies	17.00
Menards East	Supplies	65.92
Meyer, Randy	Cell phone	40.00
MidAmerican Energy	Gas	2,097.53
Midway Service	Supplies	3,636.19
North Central Bus	Supplies	245.44
Ochsner, Tricia	Meals, mileage	61.60
Paulsen, Kendra	Meals, mileage	46.70
Petty Cash	Postage	18.55
Plagge, Debra	Mileage	1,047.48
Polzin, Marsha	Cell phone	40.00
Popplers Music Store	Supplies	59.85
Prairie Lakes Educational Coop	Services	63.90
Pruett, Carson	Mileage	156.60
Roto Rooter	Services	135.00
Runestad, Wendy	Meals	22.00
Sanford Health Plan	Fees	30.80
Schmitt Music	Supplies	42.34
SDHSAA	Fees	25.00
Sittig, Robert	Cell phone	40.00
Time Management Systems	Fees	55.26
Tri-State Garage Door	Repairs	672.00
Trust & Agency	Registration fees, supplies	286.01
Xcel Energy	Electricity	3,915.69
Baskerville, Alan	Weight room supervision	13.64
Berg, Rita	Substitute teacher	118.42
Clark, Edward	Weight room	68.19
Clark, Jennifer	Substitute teacher	1,450.58
Daugaard, Jennifer	Lost prep time, supervision	45.47

Daugaard, Tanisha	ELL, Saturday School	265.50
Determan, Nikki	Weight room supervision	61.37
Eszlinger, Danielle	Supervision	34.10
Furness, Geoffrey	Substitute teacher	53.83
Geigle, Shawn	Supervision	34.10
Gross, Rhonda	Supervision	45.47
Gunderson, Deb	Substitute	269.13
Gunderson, Paula	Substitute teacher	193.77
Gwin, Rebecca	Substitute teacher	161.48
Hanson, Heather	Saturday School	56.83
Harms, Hailey	Lost prep time, supervision	56.84
Hoekman, Katie	Lost prep time, supervision	45.47
Hyland, Barb	Substitute teacher	53.83
Jorgensen, Jennifer	Weight room supervision	20.46
Lambert, Joni	Supervision	34.10
Langner, Alex	Supervise student teacher	227.30
Lerdal, Regan	Lost prep time, supervision	45.47
Meier, Lilah	Substitute teacher	161.48
Miller, Marv	Driver	37.00
Ochsner, Tricia	Lost prep time, supervision	45.47
Pittmann, Kristen	Weight room supervision	109.10
Pruett, Carson	Substitute teacher	2,519.01
Roberts, John	Substitute teacher	53.83
Schneider, Tina	Supervision	34.10
Swenson, Tracey	Supervision	34.10
Whipple, Marissa	Supervision	34.10
Wolff, Lisa	Lost prep time	11.37
November Payroll		
Salaries		
Instruction	132,001.85	
Support Services	71,150.47	
Co-curricular	14,376.99	
Total Salaries		217,529.31
Benefits		48,013.76
Total General Fund		300,003.12

Capital Outlay Fund:

Amazon	Computer equipment, library books	711.91
Elite Business Systems	Copier Lease	1,032.91
Stoneware	Licenses	687.50
Swank Movie Licensing	Licenses	557.00
US Bank St Paul	Interest	6,548.75
Total Capital Outlay Fund		9,538.07

Special Education Fund:

Gross, Rhonda	Cell phone	40.00
ISI, LLC	Services	5,220.00
Orientation & Mobility Specialist	Services	333.83
Parkston School District	Tuition	1,856.06
Prairie Lakes Educational Coop	Services	2,940.31
Walsh, Rebecca	Dues	225.00
White, Dana	Supplies	14.88

Clark, Jennifer	Substitute teacher	503.26
Meier, Lilah	Substitute teacher	376.78
November Payroll		
Salaries		
Instructional Salaries	27,415.79	
Support Salaries	6,578.33	
Total Salaries		33,994.12
Benefits		9,887.09
Total Special Education Fund		55,391.33
Food Service Fund:		
Cash-Wa Distributing	Supplies	31.40
Thrive	Food service	20,333.00
Total Food Service Fund		20,364.40
Preschool/Driver's Ed Fund/Fitness Center:		
November Payroll		
Pre-school Salaries	5,162.89	
Total Salaries		5,162.89
Benefits		1,270.29
Total Preschool/Driver's Ed/Fitness Center Fund		6,433.18

#### Reports:

Reports included Commitment to Excellence report, Baltic Safety Advisory Council, inequity in taxable valuation effect on opt outs, winter sports, Christmas concert matinee, School Calendar Committee, "Be a Bulldog" Committee, and Governor's Budget Address.

#### Donated Corn:

Action #20-62: Motion by Brende, seconded by Vollan to use the remaining donated corn proceeds to upgrade the audio system in the high school gym. All ayes.

#### Policies:

Action #20-63: Motion by Hefty, seconded by Larson to approve the 2<sup>nd</sup> reading of the Acceptance of Nonresident Students without Payment of Tuition Policy as presented. All ayes.

Action #20-64: Motion by Larson, seconded by Vollan to approve the 2<sup>nd</sup> reading of the Enrollment of Students Policy as presented. All ayes.

#### 2018-19 District Data Profile & 2019-20 School Improvement Plans:

The 2018-19 District Data Profile and the 2019-20 School Improvement Plans were presented to the board.

#### Coaching Positions:

Action #20-65: Motion by Larson, seconded by Vollan to approve the JH Cheer coaching position. All ayes.

Action #20-66: Motion by Larson, seconded by Brende to approve the C Boys Basketball coaching position. All ayes.

#### Staff:

Action #20-67: Motion by Brende, seconded by Vollan to approve the contract amendment for Kendra Paulsen to add JH Quiz Bowl Advisor. All ayes.

Action #20-68: Motion by Brende, seconded by Larson to approve the contract amendment for Regan Lerdal to add JH Cheer Coach. All ayes.

Policy:

Action #20-69: Motion by Larson, seconded by Brende to approve the 1<sup>st</sup> reading of the Meal Account Charge Policy as presented. All ayes.

Petition for Residency Exception tabled until executive session.

Board meeting:

Action #20-70: Motion by Hefty, seconded by Vollan to change the time of the regular school board meeting on January 13, 2020 from 7:00 pm to 5:30 pm. All ayes.

Chairman Liester set a special school board meeting for January 7, 2020 at 7:00 p.m. to evaluate school board operations and conduct the annual review of the superintendent's job performance.

Executive Session:

Action #20-71: Motion by Vollan, seconded by Brende to go into executive session in accordance with SDCL 1-25-2 (2) to discuss a student matter at 8:21 p.m. All ayes.

Chairman Liester declared the board out of executive session 8:51 p.m.

Petition for Residency Exception:

Action #20-72: Motion by Larson, seconded by Brende to approve the petition for residency exception for student #2020-56. All ayes.

Adjournment:

Action #20-73: Motion by Vollan, seconded by Larson at 8:53 p.m. to adjourn. All ayes.

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Presiding Officer

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Marsha Polzin, Business Manager

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