

February 17, 2020

The Board of Education of the Baltic School District met in regular session on February 17, 2020 at 7:00 p.m. in the school library with the following members present or absent:

Present: Liester, Brende, Larson and Vollan

Absent: Hefty

Officers and Other Persons Present:

R. Sittig, Superintendent

M. Polzin, Business Manager

R. Gross, Elementary Principal/SPED Director

C. Kerkhove, Secondary Principal

Others

Liester called the meeting to order.

Approve Agenda:

Action #20-89: Motion by Brende, seconded by Vollan to approve the agenda as presented. All ayes.

Reports:

Administrators presented written reports.

Minutes, Financial Reports, Bills, Gas Quotes:

Action #20-90: Motion by Brende, seconded by Vollan to approve the following:

1. Minutes from the January 13, 2020 regular School Board meeting.
2. January 2020 financial report.
3. Monthly bills.

All ayes.

Payments to Midway Services and Gas/Diesel Quotes:

Action #20-91: Motion by Brende, seconded by Larson to approve the payment to Midway Services and to approve the quotes for unleaded gas and diesel from Vollan Oil. Ayes: Liester, Brende, and Larson. Abstain: Vollan.

JANUARY 2020 FINANCIAL REPORT				
	GENERAL	CAP. OUT.	SP ED	BOND RED
Balance 01-01-20	842,210.27	255,347.42	(37,613.01)	33,324.24
Cash	-	-	-	-
Invested in Sec.	842,210.27	255,347.42	(37,613.01)	33,324.24
Receipts				
Local Sources				
Taxes	6,335.29	5,626.60	3,141.05	3,784.49
Interest Earn.	155.71	40.42	-	5.78
Cocurricular Act	2,491.00	-	-	-
Other	975.00	-	-	-
Intermediate Sources				
County Apport.	1,265.96	-	-	-
State Sources				
State Aid	192,638.00	-	9,251.00	-
Federal Sources				
Federal REAP	-	-	-	-
Total Receipts	203,860.96	5,667.02	12,392.05	3,790.27
Subtotal	1,046,071.23	261,014.44	(25,220.96)	37,114.51
Total Disbursements	285,567.72	4,350.30	74,785.38	375.00
Balance 01-31-20	760,503.51	256,664.14	(100,006.34)	36,739.51
Cash		-	-	-
Invested in Sec.	760,503.51	256,664.14	(100,006.34)	36,739.51
		PRESCHOOL/		
		DRIVERS ED/		
	FOOD SER	FITNESS CENTER	AGENCY	
Balance 01-01-20	72,368.15	13,811.70	213,992.59	
Cash	-	-	159,184.96	
Invested in Sec.	72,368.15	13,811.70	54,807.63	
Receipts				
Local Sources				
Interest Earn.	11.54	2.93	-	
Food Service	18,971.01	-	-	
Preschool Tuition	-	4,350.00	-	
Fitness Center	-	435.00	-	
State Sources				
Federal Sources	-	-	-	
Total Receipts	18,982.55	4,787.93	61,442.99	
Subtotal	91,350.70	18,599.63	275,435.58	
Total Disbursements	18,087.21	6,562.23	57,484.75	
Balance 01-31-20	73,263.49	12,037.40	217,950.83	
Cash	-	-	163,134.65	
Invested in Sec.	73,263.49	12,037.40	54,816.18	

Claims Approved:

General Fund:

A&M Laundry	Services	49.00
A-OX Welding Supply	Supplies	149.95
Alliance Communications	Phone services	388.00
Amazon	Supplies	368.79
Automatic Building Controls, Inc.	Supplies	25.00
Avera Medical Group Occupational	Services	127.20
Best Western Ramkota Inn	Room	129.00
Blue Tarp Financial	Supplies	28.96
Cardmember Services	Supplies, registration fees	617.41
City of Baltic	Water, sewer, garbage removal	812.94
Cornbelt Conference	Dues	150.00
Cummins Central Power	Repairs	91.96
Dakota Auto Parts	Supplies	216.48
Dakota Data Shred	Services	59.81
Dakota Potters Supply	Supplies	53.33
Dakota Supply Group	Supplies	149.19
Dell Rapids Lumber	Supplies	170.16
DVL Fire & Safety	Services	1,868.25
G&R Controls	Repairs	317.00
Imagine Learning	Licenses	840.00
Innovative Office Solutions	Supplies	287.12
Interstate Power Systems	Repairs	232.57
JW Pepper	Supplies	804.69
Koskela, Melanie	Mileage	155.25
Madison School District	Registration fee	231.94
Maximum Promotions	Repairs	35.00
Menards	Supplies	67.53
Menards East	Supplies	686.63
MidAmerican Energy	Gas	4,043.11
Midway Service	Supplies	3,852.76
New Century Press	Publish minutes	259.83
North Central Bus	Supplies	135.34
Petty Cash	Postage	83.05
Pfeifer's Implement	Supplies	182.21
Philbuilt Building & Remodeling	Snow removal	213.75
Prairie Lakes Educational Coop	Services	64.41
Roto Rooter	Services	150.00
Sanford Health Plan	Fees	30.80
Schmitt Music	Supplies	16.51
SDIAAA	Registration fee	180.00
Time Management Systems	Fees	55.26
Trust & Agency	Registration fees, officials	2,648.84
Walmart Community	Supplies	14.84
West Central School District	Registration fees	1,760.00
Xcel Energy	Electricity	2,811.10
Berg, Rita	Substitute teacher	258.36
Clark, Edward	Saturday School, prep time	90.93
Clark, Jennifer	Substitute teacher	947.32
Coker, Lynette	Ticket seller	22.73
Daugaard, Tanisha	ELL	302.75

Determan, Nikki	Weight room supervision, tickets	90.92
Faner-Wilke, Linda	Ticket seller	22.73
Hanson, Heather	Saturday School	56.83
Harms, Catherine	Ticket seller	22.73
Heirigs, Amber	Ticket seller	45.46
Jorgensen, Jennifer	Weight room supervision	61.37
Lambert, Joni	Ticket seller	22.73
Lavalliere, Rory	Weight room supervision	81.83
Miller, Marv	Driver	114.38
Nolan, Anne	Ticket seller	22.73
Paulsen, Kendra	Ticket seller	45.46
Pittmann, Kristen	Weight room supervision	81.83
Plagge, Debra	Saturday School	227.30
Roberts, John	Substitute teacher	645.90
Rollinger, Tara	Ticket seller	22.73
Swenson, Tracey	Ticket seller	22.73
VanEck, Al	Substitute teacher	53.83
Whipple, Marissa	Ticket seller	22.73
White, Dana	Ticket seller	22.73
January Payroll		
Salaries		
Instruction	131,449.37	
Support Services	70,431.86	
Co-curricular	8,997.88	
Total Salaries		210,879.11
Benefits		47,229.87
Total General Fund		287,032.99
Capital Outlay Fund:		
Amazon	Computer equipment, library books	792.32
American Heating & Air	Furnace	2,158.17
Cardmember Services	Licenses	13.50
Elite Business Systems	Copier Lease	1,018.38
Total Capital Outlay Fund		3,982.37
Special Education Fund:		
Amazon	Supplies	237.99
Cardmember Services	Licenses	2,200.00
ISI, LLC	Services	8,206.22
Orientation & Mobility Specialist	Services	332.85
Parkston School District	Tuition	2,183.60
Prairie Lakes Educational Coop	Services	2,411.59
Riverside Insight	Supplies	217.33
Berg, Rita	Substitute teacher	129.18
Clark, Jennifer	Substitute teacher	414.45
Meier, Lilah	Substitute teacher	107.65
January Payroll		
Instructional Salaries	27,486.74	
Support Salaries	6,724.43	
Total Salaries		34,211.17
Benefits		9,876.70
Total Special Education Fund		60,528.73

Food Service Fund:

Institution Services	Repairs	21.07
Restaurant Equipment Repair	Repairs	639.49
Thrive	Food service	23,762.74
Trust & Agency	Refund	-22.19
Vandeberg, Trisha	Refund	66.70
Total Food Service Fund		24,467.81

Preschool/Driver's Ed Fund/Fitness Center:

Integrated Technology & Security	Supplies	243.20
January Payroll		
Pre-school Salaries	5,282.89	
Total Salaries		5,282.89
Benefits		1,279.34
Total Preschool/Driver's Ed/Fitness Center Fund		6,805.43

Reports:

Reports included Commitment to Excellence Report, Legislative Update, Critical Teaching Needs Scholarship legislation, "Be a Bulldog" Committee, ASBSD Property/Liability insurance, School Board election, and State Apportionment allocation.

Policies:

Action #20-92: Motion by Brende, seconded by Vollan to approve the 3rd reading and adoption of the Meal Account Charge Policy as presented. All ayes.

Action #20-93: Motion by Brende, seconded by Larson to approve the 2nd reading of GDA: Paraprofessional Evaluation policy. All ayes.

2020-21 School Calendar:

Action #20-94: Motion by Brende, seconded by Vollan to table the adoption of the 2020-21 school calendar until the next meeting. All ayes.

Proposal of Land Swap with City of Baltic:

Discussion on the Land Swap with the City of Baltic was discussed with no action taken at this meeting.

ASBSD Legislative Day:

Attendance at the ASBSD Legislative Day on Tuesday, February 18th in Pierre was discussed.

Budgets:

Updates on the 2019-20 general fund and capital outlay budgets were presented.

Capital Outlay:

Discussion was held on preliminary capital outlay purchases/projects for 2020-21.

Staff:

Action #20-95: Motion by Brende, seconded by Vollan to approve the contract amendment of Lynette Coker, head golf coach, \$3,016.50. All ayes.

Executive Session:

Action #20-96: Motion by Brende, seconded by Vollan to go into executive session in accordance with SDCL 1-25-2(2) to discuss a student matter at 8:43 p.m. All ayes.

Chairman Liester declared the board out of executive session 9:18 p.m.

Adjournment:

Action #20-97: Motion by Vollan, seconded by Larson at 9:18 p.m. to adjourn. All ayes.

Presiding Officer

Marsha Polzin, Business Manager

Published once at the total approximate cost of _____.